Feature operation

AutoDial

Store	AutoDial ▭	▦	AutoDial ▭
Use	AutoDial ▭		
Display	Display	AutoDial ▭	

Call Forward

Activate	Fwd	▦	▶ Fwd
Deactivate	▶ Fwd		
Reinstate	Fwd	▶ Fwd	
View number	Display	▶ Fwd	

Call Pickup

	▭	Pickup

Call Waiting

Answer	📞	CallWait
Return to first call (place 2nd call on hold)	📞	▭
Return to first call (terminate 2nd call)	☎	▭

Conference

	Conf	▦	▶ Conf

Hold

Place a call on hold	📞
Return to a held call	▭

Last Number Redial

	▭	▭

Message

	▭

Ring Again

Activate	▦	RngAgn
When notified	▭	▶ RngCall
Deactivate	▶ RngAgn	

Transfer

	Trans	▦	▶ Trans

Adjust volume

	🔊 (Volume +) or 🔉 (Volume -)

Call Center Features

Supervisor Talk/Listen			
Emergency	icon		
Call or Answer Supervisor	icon		
Answer Supervisor during call	📞	icon	
Conf. Supervisor during call	icon	icon	
Trans. Supervisor during call	icon	icon	☎
Activate Make Busy	icon		
Deactivate Make Busy	icon		
Activate Not Ready	icon		
Deactivate Not Ready	icon		

Legend

Icon	Action
( )	Indicates the key cap text label. For example, (Message).
▦	Dial a number.

Icon	Action
▭	Press an individual Line (DN) key.
▶ AutoDial	An icon flashes when a feature is being programmed. An icon lights steadily when a feature is active.
Services	Press the **Services** key once for Call Server features, or press the **Services** key twice for local telephone features.
Message	Press the **Message/Inbox** key.
Up/Down	Press the **Up/Down Navigation** keys.
Enter	Press the **Send/Enter** key.
Mute	Press the **Mute** (on/off) key.
Directory	Press the **Directory** key.
Quit	Press the **Quit/Stop** key.

Services and Telephone Options menus

Services menu

Services → Up/Down → Enter

Note: The **Services** menu contains the **Telephone Options**, **Password Admin**, **Virtual Office**, and **MG 1000B** menus. Some options are not available on all IP Phone 1150E phones. Consult your system administrator.

The following are the most commonly used options:

Telephone Options menu

Volume adjustment

Pick one of:
 Ringer
 Headset Listen
 Buzzer
 Headset Talk

Enter → Up/Down → Enter → (Quit)

Contrast adjustment

Up/Down → Enter → (Quit)

Language

Up/Down → Enter → (Quit)

Note: This language setting controls the language used by features on your phone only. To set the language used elsewhere on your phone, press **Services** twice, select 1. Preferences, and select 2. Language.

Date/Time format

Up/Down → Enter → (Quit)

Local DialPad Tone

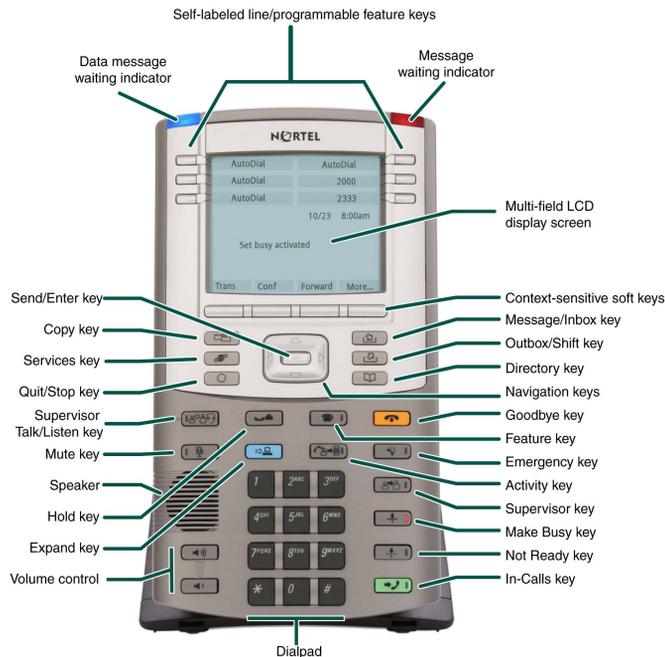Up/Down → Enter → (Quit)

Ring type

Up/Down → Play → Enter → (Quit)

Note: The **Directory** key provides access to the Corporate Directory, Personal Directory, Redial List, and Callers List. For additional information about your IP Phone 1150E, consult the *IP Phone 1150E User Guide*.

* To use a headset equipped with *Bluetooth*® wireless technology, you must first configure the headset and your phone to work together. Consult the *IP Phone 1150E User Guide*.
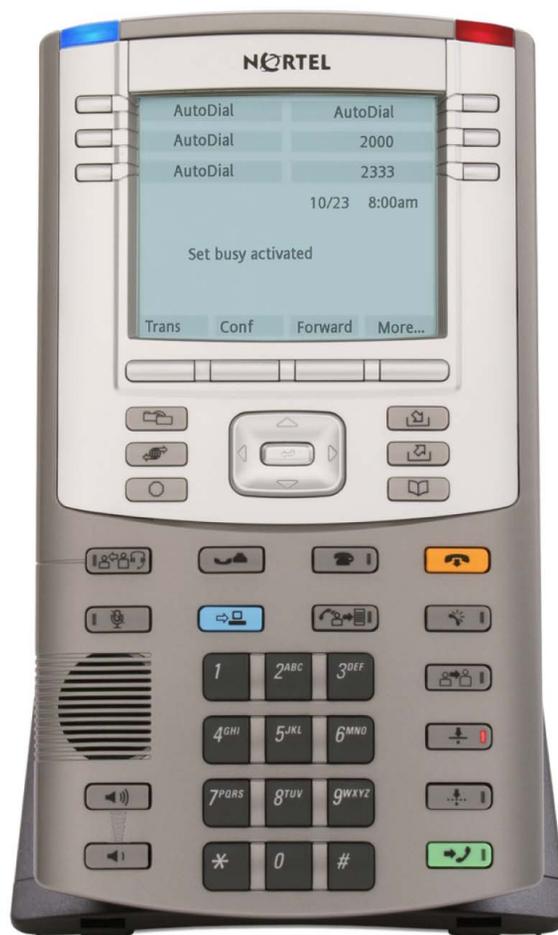
Nortel IP Phone 1150E

Self-labeled line/programmable feature keys

Data message waiting indicator

Message waiting indicator

Multi-field LCD display screen

Send/Enter key
Copy key
Services key
Quit/Stop key
Supervisor Talk/Listen key
Mute key
Speaker
Hold key
Expand key
Volume control

Context-sensitive soft keys
Message/Inbox key
Outbox/Shift key
Directory key
Navigation keys
Goodbye key
Feature key
Emergency key
Activity key
Supervisor key
Make Busy key
Not Ready key
In-Calls key

Dialpad

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IP Phone 1150E

For Nortel Communication Server 1000

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